Net/Wall Games

|  |  |
| --- | --- |
| SIGNIFICANT HAZARDS*Likely places/ways that people could be seriously harmed* | **CONTROL MEASURES and PRECAUTIONS that staff agree to adopt as their normal practice***Discuss with all staff that organise or help lead this type of activity. Consider the suggested measures below, and tick those that you decide are helpful and applicable, and delete or put a cross against those that are not. Add extra measures in each section as needed.* |
| Hazards1. Being struck by a racket or fast moving missile
2. Tripping or slipping
3. Collision with obstacles, equipment or other player
4. Crossing court when in use
 | **Tennis*** Wire around the court is kept in good condition
* If in poor repair, pupils remain at a safe distance until repaired.
* The court surface must be in good condition to reduce the risk of players injuring themselves.
* When posts are removed, caps are used to cover the holes
* Lighter, shorter rackets and sponge balls are used when space is limited
* Courts are arranged in the same direction of play
* Players are told not to look round at serving player, jump over the net to attempt strokes outside their designated area
* A court may be used safely by 2 groups for rallying purposes but players are told to use care when moving backwards
* Safe procedures are in place when pupils are practicing serving, smashing or lobbing.
* When practising smashes or serves players should be well spaced out & direct the ball to empty spaces on the court.
* During serving practice the maximum of 6 pupils are behind the baseline
* During smashing practice feeders are positioned safely, and never in front of the practicing player
* Players waiting are advised to remain alert and off court
* Rackets with broken strings are not used.
* Players should be instructed to remove loose balls off the court area.
* When using weighted posts the bases should not protrude on to the court.
 |
|  | **Volleyball*** Lights above the court are guarded
* Weighted posts are made secure by retaining wires to adjacent walls above head height, bases do not protrude on to the court
* Free standing/Weighted posts are not used for competitive matches
* Whilst players are practising smashes/serves they are well spaces and direct the ball to empty spaces on the court
* Balls are rolled back during match play and carried back when both sides of the court are used for practice.
* The type of volleyball used should be appropriate for the ability of the players, lighter, smaller balls used where appropriate.
 |
|  |  |
|  | **Badminton*** Background lighting permits clear visibility of the shuttle flight
* Rackets with broken strings are not used
* Nets are in good condition with no holes/tears
* Portable posts are stored and positioned safely
* There is sufficient space on court to accommodate group practise/lessons
* Shorter rackets to be used where appropriate.
* Players waiting are advised to remain alert and off court.

  |

**Staff Agreement: “I have read and understood this risk assessment, and I agree to adopt as standard the control measures and**

**precautions stated above”.**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Staff name** | **Job Title**  | **2015-16** | **2016 – 17** | **2017 – 18** | **2018 – 19** | **2019 – 20** | **2020 – 21** |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

|  |
| --- |
| **Generic Risk Assessments*** **Purpose** - to encourage staff to identify likely hazards, agree good practice, and apply consistent standards. Follow suggested procedure below (or similar):
* **Select and print off** – all relevant and helpful forms (according to the type of visits and activities normally organised during the year) – others (e.g. that apply to one-off visits) can be added later if required.
* **How many?** – one set of forms for small staff teams – or one set per department for large staff teams.
* **Complete draft forms** – initially by one or two staff with appropriate experience;
* **Staff meeting 1** – introduce and leave draft forms in a file for all relevant staff (i.e. those who organise or help lead such visits) to inspect and consider over a short period (e.g. a week).
* **Staff meeting 2** – discuss, amend, and agree main hazards and standard practice with all relevant staff (add names and initials in table below to indicate acceptance).
* **Staff members who cannot agree** with the general consensus should complete their own risk assessment but this must be agreed and approved by the Head teacher/Manager
* **Check and approve** – by line manager/head of department and/or visits coordinator (add approval signatures in the table below).
* **Store** – in a marked file in a clearly known and accessible place (e.g. staff room or dept office).
* **How often?** – forms that apply to all visits (e.g. all “Educational Visits”) or to regular/frequent visits (e.g. “Visits to Museums”) should be completed once, then reviewed, amended, signed and dated annually.
* **Additional forms** – that apply to the occasional/one-off visits (e.g. “Overseas Visits”) can be completed when required – these should be reviewed, amended, signed and dated whenever such visits are planned.
* **Keep familiar** – with the agreed practice, and refer to forms as a reminder before visits if necessary (especially for activities that are less frequent or familiar to staff).
* **New leaders and volunteers** – should be asked to read all relevant forms and add their signed agreement before assisting with the organisation or leadership of a visit.
* **Review and amend** – by all relevant staff annually (or more often if necessary), and immediately if new hazards are identified or new precautions deemed necessary.
* **Stop** – this type of visit/activity if the level of risk is considered unmanageable and unacceptable.
* **Flexibility** – may be acceptable on occasion, if staff can reasonably justify their actions.
* **Specific Visit Risk Assessment** – it is also required for each visit to address any extra issues relevant to the specific site/group/activities involved.
 |